



Kuhn Orchards, LLC
PO Box 95, 1041 Old Route 30
Cashtown, PA 17310

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Farmer's Market Team Leader – Job Description

Duties – Sales Team Leader for Saturday 14th & U Farmer's Market in Washington, DC – with additional opportunity to attend farmers markets as Sales Team Member on Sundays, Tuesdays, Wednesdays and Thursdays based upon interest of applicant. Opportunities available for year-round work if applicant is interested.

Qualifications –

1. Must be available for work every Saturday from beginning of May through November
2. Valid driver's license
3. Must be willing to drive a box truck to and from market
4. Former Farmers Market experience a plus!
5. Able to lift 30 lbs. (crates with apples, peaches, etc.)
6. Able to work with customers - small talk, answer questions & SMILE!
7. Able to handle money and make change, use digital scales
8. Some common knowledge about fruits and vegetables & at least the interest to learn

Description –

1. Drive box truck one or both ways to market site.
2. Help set up stand with tents, crates of fruit/vegetables, boxes, display stands, signs, etc.
3. Help with sales, help customers, weighing with digital scales, collecting money from customers.
4. Cutting samples of fruit/vegetables and making them available for customers.
5. Restocking display crates as soon as possible.
6. Help take apart display, load fruit and crates into truck, take down tents and pack up truck.
7. After returning to the Cashtown packing house, you will need to help unload the empty crates, boxes, etc., and put these items away in their designated location. Replace any needed supplies before parking truck. Fill in market inventory sheet and replace change in moneybox.
8. The trucks leave from Cashtown between 3 ½ to 4 hours prior to the opening time of the market, and you may need to arrive 15 minutes earlier to help load a few things onto the truck. You will be assigned a time to meet in Cashtown for the start of the workday when you agree to attend a certain market. The majority of the produce and supplies are loaded the afternoon before market. Trucks typically arrive in Cashtown around 2 ½ to 3 hours after the closing time of the market.

Market Schedule -

1. Vienna – Saturday – 8:00 a.m. to 12:00 noon
2. Fairfax – Saturday – 8:00 a.m. to 1:00 p.m.
3. Petworth – Saturday – 9:00 a.m. to 1:00 p.m.
4. 14th & U St. in DC – Saturday – 9:00 a.m. to 1:00 p.m.
5. Lorton – Sunday – 9:00 a.m. to 1:00 pm
6. Palisades – Sunday – 9:00 am to 1:00 pm
7. Fairlington – Sunday - 9:00 am to 1:00 pm
8. Crystal City – Tuesday – 3:00 p.m. to 7:00 p.m.
9. Vienna/Oakton – Wednesday – 8:00 a.m. to 12:00 p.m.

- 10. Wakefield – Wednesday - 2:00 p.m. to 6:00 p.m.
- 11. By the Whitehouse – Thursday – 11:00 am to 2:00 pm
- 12. Fairfax Gov't Center – Thursday – 3:00 pm to 7:00 pm

Team Leaders: One Team Leader will attend every market. The Team Leader is responsible for assigning driving duties, work duties, layout of the stand, approving changes in prices or discounts, etc. Also, any complaints should be brought to the attention of a Team Leader.

Pay rate:

<i>Market sales between</i>	<i>Team Leader Pay (if driving one way)</i>	<i>Team Leader Pay (if driving both ways)</i>
\$0 and \$1099	\$140 (\$60 cash)	\$150 (\$70 cash)
\$1100 & \$1199	\$146 (\$66 cash)	\$156 (\$76 cash)
\$1200 and \$1299	\$151 (\$71 cash)	\$161 (\$81 cash)
\$1300 and \$1399	\$158 (\$78 cash)	\$168 (\$88 cash)
\$1400 and \$1499	\$165 (\$85 cash)	\$175 (\$95 cash)
\$1500 and \$1599	\$172 (\$92 cash)	\$182 (\$102 cash)
\$1600 and \$1699	\$179 (\$99 cash)	\$189 (\$109 cash)
\$1700 and \$1799	\$186 (\$106 cash)	\$196 (\$116 cash)
\$1800 and \$1899	\$193 (\$113 cash)	\$203 (\$123 cash)
\$1900 and \$1999	\$198 (\$118 cash)	\$208 (\$128 cash)
\$2000 and up	\$200 (\$120 cash)	\$210 (\$130 cash)

***Please note – For a large part of the season, Team Leaders make the maximum as outlined on the pay schedule above.**

If a team leader attends a market on a Sunday from May through November, they will earn an additional \$10.00. If a Team Leader goes to market without a helper, the pay will be \$210.00. Only one person will be paid as Team Leader for each market.

Wholesale Deliveries at Market: From time to time, you may have a wholesale delivery for a customer to pick up at market. An invoice for this delivery will be ready to take with you when you leave for market. You will be compensated for the additional labor involved with these wholesale deliveries, based off of the number of cases/boxes. To determine your additional compensation, please refer to the spreadsheet in your money box, and divide the total compensation up between each employee attending the market that day.

Position will be open until filled. For an application, visit www.kuhnorchards.com or stop by our office. Must apply in person at 1041 Old Route 30, Cashtown, PA 17310.

APPLICATION FOR EMPLOYMENT

DATE _____

Name _____
Last First Middle Maiden

Present address _____

Permanent address (if different from above) _____

Home Phone Number _____ Mobile Phone Number _____

Email address _____

Preferred method of contact Home Phone Mobile Phone Email

Position applied for _____

Days/hours available to work

How many hours can you work weekly? _____

No Pref _____ Thur _____
 Mon _____ Fri _____
 Tue _____ Sat _____
 Wed _____ Sun _____

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When available to start work? _____

Can you, after employment, submit verification of your eligibility to work in the United States? Yes No

Can you perform, with or without reasonable accommodation, the essential functions of the job applied for? Yes No

Have you ever applied to this company before? Yes No If so, when (what date?) _____

Were you referred to our company by someone? Yes No If so, who? _____

Name(s) of any family members currently employed at Kuhn Orchards _____

What Foreign Languages do you fluently speak, read or write? _____

Emergency Contact _____
Name Phone Number Relationship

Are you under 18 years of age? Yes No If yes, can you submit a work permit once hired? Yes No

If a minor, list the name and contact info. of a parent or guardian

Name Address Phone Relationship

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME? No Yes (NOTE: A conviction will not necessarily disqualify applicant from the desired position)

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

DO YOU HAVE A DRIVER'S LICENSE? Yes No

Driver's license number _____ State of issue _____ Operator Commercial (CDL)
 Expiration date _____

Have you had any accidents during the past three years? How many? _____

Have you had any moving violations during the past three years? How Many? _____

Work Experience Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.			
Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	
		From	To
	Your last job title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
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Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

May we contact your present employer? Yes No

PLEASE READ CAREFULLY

I understand that nothing contained in this application or in the granting of an interview creates a contract between the company and me for either employment or the providing of any benefit. No promise regarding employment has been made to me, and no such promise shall bind the company unless made in writing by its owner and/or general manager. If the company hires me, I acknowledge that no consideration has been or shall be furnished to the company for my employment other than the services I shall render to it.

The answers which I have given herein are true and complete. I authorize the company to investigate all statements contained in this application for employment as may be necessary or appropriate in arriving at an employment decision. I authorize all person and entities, including but not limited to schools, previous employers (unless otherwise indicated) and law enforcement agencies, to supply the company with information about my background, and I release everyone from liability for any damage that may result from furnishing information to the company.

I understand that if hired: (1) my employment could be made contingent on my taking and passing a job-related medical examination and/or test for illegal drug use, both of whose fees the company would pay; (2) my employment will not be for a definite period but would be irrevocably at will, meaning that I can be discharged at any time, either with or without cause or prior notice; (3) no one would have any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the above provision that my employment with the company would be irrevocably at will; (4) I would be required to submit proof of my eligibility to work in the United States; (5) I can be immediately discharged for having given false or misleading information in my application or interview(s); (6) I will be required to obey all rules and policies of the company; (7) I will be expected to work on any day during the company's workweek and to work overtime upon request; (8) I will be responsible for arranging my own transportation to and from work; and (9) except for the term of employment which specifies my employment with company will be irrevocably at will, the company can, for any reason or no reason, change, revoke or add to the terms and conditions of my employment at any time by notifying me of the change, revocation or addition and by remaining in the company's employment after being so notified, I will have agreed to the change, revocation or addition. T

The foregoing states the entire arrangement between me and the company on the matters it covers. There are no oral or collateral agreements of any kind.

Please check one:

- I have read and understand the above statement
- The above statement was read to me by the following representative and I understand what was read to me:

Did you complete this application yourself? Yes No If not, who did? _____

Signature of applicant _____ **Date:** _____

